



295/297 Kenilworth Road, Balsall Common CV7 7EL  
Telephone: 01676 535679 (Answering Machine)  
Email: [clerk@balsallparishcouncil.gov.uk](mailto:clerk@balsallparishcouncil.gov.uk)  
Web: [www.balsallparishcouncil.gov.uk](http://www.balsallparishcouncil.gov.uk)

## **Balsall Parish Council Meeting Wednesday 14<sup>th</sup> February 2024 @ 7:30pm**

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.  
Councillors are summoned to attend for the purpose of resolving the business to be transacted.  
The Public and Press are cordially invited to attend.

Tracey Carpenter  
Clerk & RFO  
24<sup>th</sup> January 2024

### **AGENDA**

1. **In Attendance**
2. **Apologies for absence:** Cllr K Tindall, Cllr G Griffiths
3. **Declarations of Interest**
4. **Minutes Resolution** to approve as a correct record the Minutes of the:  
(4.1) Parish Council Meeting held on Wednesday 17<sup>th</sup> January 2024  
(4.2) **Proposal to note** the approved Staffing Committee minutes from 4<sup>th</sup> May 2023  
(4.3) **Proposal to note** the unapproved Cemetery Committee minutes from 22<sup>nd</sup> January 2024  
(4.4) **Proposal to note** the unapproved Staffing Committee minutes from the 1<sup>st</sup> February 2024  
(4.4a) **Proposal to approve** Staffing Committee Terms of Reference agreed 1<sup>st</sup> February 2024
5. **Public Forum**  
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.  
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
  - Complaints will be referred to the Clerk for action;
  - Councillor(s) may undertake to follow up the issue;
  - Agree an agenda item for the next meeting
6. **Ward Councillors to provide an update on items of interest**

## 7. Planning Applications

(7.1) Council to consider and agree responses to the following **Planning Applications;**

**PL/2024/00125/MINFHO 700 Kenilworth Road Balsall Common Solihull CV7 7HD** – Demolition of existing garages and ancillary accommodation and construction of a two-storey side extension – comments due 20<sup>th</sup> February

**PL/2024/00006/PPFL 1 Ferndale Road Balsall Common Solihull CV7 7AH** - Construction of a gravel (permeable) driveway across SMBC owned grass verge to provide all-year access for an electric vehicle – comments due 7<sup>th</sup> February. Extension requested.

**PL/2024/00146/MINFHO 7 Burleigh Close Balsall Common Solihull CV7 7NZ** - Two storey rear extension, single storey side extension and new porch with pitched roof over garage – comments due 21<sup>st</sup> February

**PL/2024/00178/MINFHO 49 Malvern Road Balsall Common Solihull CV7 7DU** - Single storey rear extension. New front porch and loft conversion – comments due 23<sup>rd</sup> February

**PL/2024/00165/PPFL Hollybush Farm Holly Lane Balsall Common Solihull** - Demolition of existing garage and new relocated garage, and re-siting of existing stable building – comments due 23<sup>rd</sup> February

**PL/2023/02637/MINFHO Forge House Table Oak Lane Meer End Solihull** - Retention of modifications to side and rear extensions to form ancillary flat for family member and office – comments due 27<sup>th</sup> February

(7.2) To note the following **Planning Determinations;**

**PL/2023/02567/MINFHO 2 Grange Road** – APPROVED

**PL/2023/02156/PPFL Land Off Magpie Lane Balsall Common Solihull** – APPROVED

**PL/2023/02341/TPO Premier Inn Kenilworth Road Balsall Common Solihull** – APPROVED

**PL/2023/02352/PPFL Redundant Power Station Frogmore Lane Fen End Solihull** – APPROVED

(7.3) Awaiting **Planning decisions;**

**PL/2021/01360/MAJFOT Land At 722 Kenilworth Road And Land Adjacent To Harper Fields Care Home Balsall Common Solihull** – **Awaiting Decision**

**PL/2023/01554/PPFL Stable Building Oldwich Lane East Fen End Solihull** - **Awaiting Decision**

**PL/2023/01520/PPOL Land At Station Road Balsall Common** - **Awaiting Decision**

**PL/2023/01595/PPFL Land at Hodgetts Lane: Battery energy storage site** - **Awaiting decision**

**PL/2023/01952/PPFL Land At Meer End Solihull** – **Awaiting decision**

**PL/2023/02173/VAR 345 - 347 Kenilworth Road Balsall Common Solihull CV7 7DL** - **Awaiting decision**

**PL/2023/02188/TPO 24 Speedwell Drive Balsall Common Solihull CV7 7AU** – **Awaiting decision**

**PL/2023/02433/PPFL The Barn at Packwood Poultry** – **Awaiting decision**

**PL/2023/02533/TPO 8 Cedar Wood Drive Balsall Common CV7 7DS** – **Awaiting decision**

**PL/2023/02492/PPFL The Elms Balsall Street Balsall Common** – **Awaiting decision**

**PL/2023/02248/PPOL Land At Frog Lane Balsall Common Solihull** – **Awaiting decision**

## 8. Accounts

### (8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.01.24 – 31.01.24

(8.2) **To note** the Cashbook and Reserve Movements reports for January 2023

(8.3) **Council to note** cemetery 23/24 Q3 actual against budget.

(8.4) **To approve** the following payments below using the General Power of Competence for the month of January 2024

(8.5) **To propose** to nominate two Councillors to authorise this month’s bank payments as per Agenda Item (8.4)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.02.24	Payslip	Tracey Carpenter	February Salary	-	-
31.12.23	2023/BPC26	J Parry-Evans	Jan Cemetery Memorials	-	956.25
16.01.24	3698	Pied Piper	Jan Mole Control	17.00	102.00
31.01.24	37565	Edge IT	Annual software packages	158.52	951.12
30.01.24	3699693	Viking	Ink Cartridges	23.71	142.28
08.02.24	714	WALC	Charity Law training KH	6.00	36.00
01.02.24	24-02-034	Fairways	Willow, Oakley, Cemetery	240.33	1442.00
08.02.24	220224	Methodist Church	Room Hire – driver training	-	30.00

**(8.6) Proposal to note** Lloyds Bank Card spend (Unity Trust) for the period 01.01.24 – 31.01.24.

- \* Monthly Fee (dd) £3
- \* Monthly Adobe (dd) £19.97
- \* Fasthosts £73.20 (Annual domain name)
- \* HFE Signs £38.37 (Memorial works temporary signage)

9. **Proposal for Council** to consider the implications of the NPPF published on 19 December 2023, in-particular whether to challenge the development of housing sites in the Green Belt (NPPF paras 61, 62, 35, 77 and 230).
10. **Proposal for Council** to open discussions with the Lady K Foundation as to how the hazard to pedestrians on Balsall St at Temple Balsall can be reduced by negotiating a permissive right of way over land owned by the Foundation.
11. **Proposal to receive** a verbal update from Cllr Slatter regarding the VASA Drivers scheme.  
**(11.1) Council to approve** poster printing costs of £250 for scheme promotion.
12. **Proposal for Council** to suggest and approve content for Facebook posts for the forthcoming month.
13. **Proposal to receive** update from SMBC Planning Committee Meeting Wednesday 7<sup>th</sup> February re: PL/2023/01952/PPFL Land at Meer End Solihull
14. **Proposal to note** the communication regarding the Village Hall management committee crises and to consider what if anything the council can do to assist.
15. **Proposal to note** the report by Councillor Drake of an informal meeting on 30<sup>th</sup> January with Parish councillors from Balsall Parish Council and Berkswell Parish Council together with Meriden Ward Councillors with Ian Courts, Leader of Solihull Council last evening. Ian was accompanied by Mark Andrews, Head of Planning at SMBC.
16. **Proposal to note** informal meeting with Max McLoughlin (Green Party leader) - 13th February 2024
17. **Proposal to receive** a verbal update from the Solihull Area Meeting held on Thursday 25th January 2024
18. **Council to note** the formal consultation on introducing 20mph speed limits on Station Road and other roads in the parish is due to commence on 16 February.  
**(20.1) Council to consider** whether it should submit further comments to those provided when it gave support in principle to the introduction of the proposed 20mph speed limits.
19. **Proposal to note** the recommendations of the Local Government Boundary Commission to create a new 3-member ward consisting of Balsall, Barston and Berkswell parishes to be called "Balsall & Berkswell".  
**(19.1) Council to confirm** their support for these proposals and respond to the consultation accordingly.
20. **Council to approve** the Clerk writing to Solihull MBC to remove the unauthorised "charity" clothes bin from the Library Car Park.
21. **Council to note** that the Whitebeam tree on Station Road outside the betting shop and pharmacy is listing; it has been reported to Solihull. The Forestry Officer has advised it will be inspected as soon as practicable.  
**(21.1) Council to consider** writing to SMBC to ask to have it replaced if it has to be removed.
22. **Council to note** that the next phase of planting of the Willow Park Community Orchard will be 23 February, subject to weather; any one available is welcome to come and join in.
23. **The Council proposes** to write to Heart of England Co Op expressing concern regarding the difficulties encountered by the Warwickshire, Solihull & Coventry Breast Screening Service in carrying out its recent triennial screening of women aged 50 – 70yrs in this area, a service which is vital and potentially lifesaving.
24. **Correspondence**
  - \* Balsall Common Litter Collection Yearly Statistics and for the 4 weeks ending 31 January 2024

\* Response to letter sent to Highways regarding Station Road flooding (17.01.24 agenda item 16.)

**25. Date and Venue of Next Meeting**

The next Parish Council Meeting will be on Wednesday 13<sup>th</sup> March 2024, 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.